

The Embassy of Denmark in Beirut is looking for a Senior Political Officer

Position:	Senior Political Officer
Type of employment:	Full-time employment on a local contract
Starting date:	1 September 2024 or as soon as possible after
Location:	Embassy of Denmark in Beirut
Application deadline:	5 August 2024
Contract duration:	Until 31 December 2026. The position may be extended pending confirmation of funding beyond 2026.



The Embassy of Denmark in Beirut is a regional embassy, which covers Denmark's engagement in and with Lebanon, Syria and Jordan. As of 1 September 2024, the Embassy will also cover Iraq. Denmark will join the UN Security Council in 2025-2026, which will place increased demands on the Embassy's ability to report on and respond to developments in the region on the Council's agenda.

The Senior Political Officer will support the Embassy's political monitoring and reporting on key political and security developments in Lebanon, Jordan and Iraq. Syria is covered by other staff members. The Senior Political Officer will refer directly to the Embassy's management.

Main tasks and responsibilities as Senior Political Officer

- Analysis and reporting on relevant political and security developments in Lebanon, Jordan and Iraq.
- Outreach and network building to support the Embassy's work with relevant government partners, international actors, academia etc. in Lebanon, Jordan and Iraq with a view to support and promote Danish Government interests and bilateral relations with the countries.
- Planning and implementation of visits by Embassy management to Jordan and Iraq and - on a case-by-case basis - take part in some of the Danish Ambassador's visits to Baghdad.
- Represent the Embassy of Denmark in relevant meetings and events as needed.
- Coordinate and manage the Embassy's communication and SoMe activities in collaboration with the relevant teams.

Profile and qualifications

- Ability and flexibility to deal with different political agendas based on Danish priorities.
- Strong analytical skills and ability to manage relations with multiple stakeholders and interlocutors.
- Knowledge of regional political developments and systems in Lebanon, Jordan and Iraq.
- Knowledge of Danish and EU foreign policy in the region is an advantage.
- It is an advantage that the applicant is proficient in one of the Scandinavian languages.
- Hold a relevant master's degree, e.g. in political science.
- Have a minimum of 3-5 years of professional experience in a relevant field.
- Strong written and verbal communication skills.
- Ability to work independently and in a team.
- A structured mind-set and excellent planning and coordination skills.
- Willingness to travel to Jordan and Iraq.

We offer

- An exciting, inter-cultural and dynamic work environment with a wide range of tasks.
- Opportunities for further development of your professional and personal competences.
- A large degree of ownership and independence in your daily work.

Employment conditions

- You will be offered full time employment until 31 December 2026 on a local contract based on the Embassy's staff rules. The contract may be extended pending confirmation of funding beyond 2026.
- Your standard working hours will be 37 hours per week.
- Employment will start on 1 September or as soon as possible thereafter, starting with a probationary period of three months. You will be entitled to five weeks of paid holiday per year.
- Your salary will reflect your qualifications, relevant experience and proven work-related results. You and your dependant family members will be offered reasonable coverage of medical expenses.
- The position is subject to the Embassy's terms and conditions for local staff.

Application and recruitment process

To apply for the position, please send your application (motivation letter, CV, proof of relevant education, recommendations and 2-3 references) in English to beyamsik@um.dk marked *Senior Political Officer* in the subject line no later than 5 August 2024.

The Embassy is an equal opportunities employer and welcomes applications from all qualified persons regardless of race, sex, religion, age or disability. Only shortlisted candidates will be contacted. Selected candidates will be invited for interviews – expected to take place during August. Language proficiency and other written and/or oral tests may be performed as part of the interview process. Any employment is contingent on the presentation of a "No Criminal Record" and a successful security clearance by the Danish authorities.

By sending your application, you actively consent to the Embassy of Denmark processing of your personal information. You can find more information in the [Privacy Notice](#) on the Ministry of Foreign Affairs of Denmark's [webpage](#).

Questions

If you have questions regarding the position, please write to beyamsik@um.dk.

About us

The Embassy of Denmark is part of the Danish Foreign Service and covers Lebanon, Jordan and Syria. As of 1 September, the embassy will also cover Iraq. The Embassy is an ambitious, high-paced and dynamic workplace with 31 employees including in Amman, 11 of whom are diplomats. It handles all aspects of Denmark's relations with the four countries, including a comprehensive regional programme to support Syrian refugees, internally displaced persons and host communities in the region with a large portfolio of projects in Lebanon, Syria and Jordan.

For more information about Denmark's development activities in the region, press [here](#). For more information about the Embassy, see [Denmark in Lebanon \(um.dk\)](#).